

**Mercy-USA for Aid and Development's Policy Regarding
Non-Governmental Organizations (NGOs)**

1. The overseas NGO must be registered as a non-profit organization with the appropriate local and national governments. NGO must be able to receive funds transferred from American banks to its local bank account. (Please provide copy of current government registration)
2. The NGO must have no political affiliation.
3. The NGO must have no political agenda.
4. The NGO must have no affiliation/relationship with organizations not accepted by the United States Government.
5. The NGO must be independent with a majority of the Board of Directors serving as volunteers (please attach a list of the current Board of Directors with a brief professional description of each member and clearly indicating whether that member is a volunteer or not).
6. All funds provided must be exclusively used for humanitarian purposes.
7. The NGO must have its annual financial statements audited by an independent Chartered Public Accountant. These audited financial statements should be open and accessible to the public and must be provided to Mercy-USA for Aid and Development upon request. (Please attach copies of the organization's three most recent fiscal years financial audit reports and most recent financial reports to the national government)
8. The NGO must satisfy Mercy-USA's reporting requirements (quarterly narrative and financial reports plus final reports with copies of all specific expense/receipt documents attached) and accounting standards (accounts are current, accurate, segregated and auditable with proper receipts and bookkeeping).

I certify that _____ (full legal name of NGO as registered with national government and registration number) is in full and complete compliance with the above Mercy-USA policies.

Printed Name

Title (Must be Chairperson or Chief Executive Officer)

Signature and Company Seal

Date